

## **Meeting Minutes**

Attendees: Katy Roy-Rosar, Heather Finder, Dick Lasch, Murray Scheibe, Pastor Mark Lasch.  
Unable to attend: Justin Randermann, John Finder

***Pastor Mark opened the meeting with prayer.***

A. Administration

1. Team preferred contact information (email, phone, text)

***Collected and confirmed preferred phone and email contact information***

2. Meeting day/time and frequency

***The committee decided that at this point, meeting twice a month would be necessary to initiate our efforts and build momentum. The committee also has a wide variety of topics/decisions to evaluate in the near-term. The committee's plan is to meet the second and fourth Saturdays each month at 8:30 am. Meetings for the month of October will be Sat Oct 8 and Sat Oct 22.***

3. Communication with Church Council

***The committee will provide a written update to Church Council each month.***

B. Committee Charter

***There was a brief discussion regarding the purpose and benefits of developing a Committee Charter. The Charter will include commentary on the four points listed below:***

1. Purpose and Scope
2. Objectives and Goals
3. Governance
4. Branding

***To fully develop the Committee's scope and to assist with prioritization of "projects" or effort, the Committee felt it is important to solicit input on what the church should facilitate. To obtain this information, the committee defined the following action items:***

- 1. Request Church Council members provide 3-5 "things" they would like to see facilitated in their area(s) of responsibility. Heather will send out an email message to each member encouraging them to bring their suggestions to the September Church Council meeting.***

**2. Include a request, in the October Windssock, for church members to communicate “things” they would like to see facilitated at church. Murray will provide content.**

**3. Include the same request, as #2 above, in the Sunday bulletin starting in October.**

***The committee also discussed the need to “brand” the Future Needs Committee’s efforts. Suggestions tied in BOLD moves. Discussion identified a need to have a brand prior to wide introduction of the FNC. The committee identified the November Voter’s meeting as a possible opportunity to introduce the FNC. It was recommended the FNC provide a “tangible” take-away (e.g. prayer card) from the voter’s meeting to remind church members to keep the FNC’s efforts in their prayers. In addition, results from the committee’s inquiries into what needs to be facilitated at Concordia, could be presented providing context for FNC projects.***

C. 30-60 Day Planning

1. Objectives and Tasks
2. Task Assignments and Schedule Dates

**Additional Discussion Points:**

- ***The committee is working toward defining what can be delivered (e.g. plans, models, rendering etc.) by October 22, 2017 - Concordia’s 50th Anniversary.***
- ***Committee members generally concur that expansion of our facilities is the highest priority action.***
- ***Future Committee topics include:***
  - ***“Triggers” for improvements***
  - ***Funding Plans***
  - ***Renovation of existing facilities***