

## **Meeting Minutes**

Invitees: Katy Roy-Rosar, Justin Randermann, Heather Finder, Dick Lasch, Murray Scheibe

### ***Opening Prayer***

#### **A. Administration**

1. Transfer of CIC Funds to FNC. Confirmed with Nancy that this has been approved - pending account set-up

#### **B. Previous Discussion Topics**

1. Branding
  - Logo Approval

*Reviewed final set of FNC logo examples. Committee selected logo with the caveat of adding "Concordia Lutheran Church" to the logo text. Logo will be used on committee letterhead, document templates, presentation templates and displays within the church.*

2. Marketing/Communications
  - FNC Display Case content; include meeting minutes
  - Monthly FNC updates for the Windssock
  - New FNC Page for Church Website
  - Congregational letter (mail and email) targeted for late Jan or early Feb
  - Booth/table for Chili Cook-off
  - Booth/table during April and May Sunday Services (FNC "give-away")

*Katy volunteered to author FNC update articles, on a monthly basis, for the Windssock newsletter. Heather will check with Jim to determine how we create and maintain a FNC "page" on the church website.*

*The committee is preparing a letter for distribution to the congregation intended to introduce the FNC and to provide an update on the committee's progress. Our objective is to have the letter drafted and ready for Pastor and Council review by the January Council meeting. Distribution, both electronic and US Mail, is planned after the next voter's meeting.*

*Committee is planning to have a booth/table during the Chili Cook-off and between services in April and May. Decision was made to give-away pens, branded with FNC, as a way to remind members of the FNC efforts. In addition, during these periods, the committee will utilize the video display in the narthex to run a continual presentation.*

**Concordia Lutheran Church  
Future Needs Committee**

January 07, 2017; 8:30 am

3. Site Visits
  - Schedule and Sites
  
4. BOLD Move #3
  - John: Contact with Bedford PD
  - Justin: Requirements for Vicar
  - Heather: Contact with Bedford School District
  - Decision
  - Confirmation process

*John, Justin and Heather continue to seek information related to BOLD Move #3. For clarity, Justin is investigating “congregational requirements” to become a vicarage congregation. While the Committee is not endorsing becoming a vicarage congregation at this point, we do want to understand the requirements so we can position Concordia for future opportunities in this area. Committee discussion indicates that BOLD Move #3 will be related to Outreach. Murray is drafting wording for BOLD Move #3.*

C. New Discussion Topics

1. Building Preliminary Investigation
  - Building Costs: Cost/square foot for Commercial construction in Bedford
  - Zoning Restrictions
  - Building Restrictions / Easements
  - Initial approach
  - Information Timing (e.g. originally set Feb 11, 2017 as date for initial “cost” information).

*Dick provided guidance relative to the items under #1 above. Services obtained from an architect will address zoning, permitting, easements, restrictions etc. The Committee intends to speak with Joe Lovitt (Concordia member) as part of the initial building investigation. There is also a CEF architect in our area that we may contact for additional initial information.*

D. 30-60 Day Planning

1. Action Items

- Katy: Author FNC article for monthly Windsock newsletter
- Heather: Finalize FNC Logo; create JPEG
- Heather: Add FNC meetings to Concordia calendar
- Heather: Contact Jim regarding Web Site page
- Murray: Draft congregational letter for Committee review
- Heather: Obtain CEF Architect name/number

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E. Next Meeting Date

**Next FNC Meeting will be Sat Feb 18, 8:30 am, at the Church**