

Meeting Minutes

Attendees: Katy Roy-Rosar, Heather Finder, John Finder, Murray Scheibe

Opening Prayer

A. Administration

No items discussed

B. Previous Discussion Topics

1. Marketing/Communications:

- Logo distribution/use
- Communication channels: Meeting agendas/minutes, Council report, Windsock articles, Display Case, Website (webpage)
- Display case in hallway; content/suggestions (Bold Moves)
- Status of Webpage development
- Congregational letter: distribution status

The Congregational Letter was distributed (electronically and via USPS) Fri Feb 17. In addition to FNC Meeting Minutes, the three BOLD Moves will be added to the display case in the hallway. The committee continues to source/obtain a table banned for future "events".

Committee to develop a Webpage "prototype" for discussions with Jim. The committee feels it is important to have a presence on the web.

2. Booth/table during April and May Sunday Services (FNC "give-away")

Discussion concluded that it would be more effective to have an informational Booth/Table on selected Sundays instead of a series of Sundays. Suggestions were: New Member Sunday - Mar 26, Palm Sunday - Apr 9, Easter - Apr 16. Consensus was that Palm Sunday and Easter Sunday might already be too busy. Committee will continue to discuss timing of FNC Communication events.

3. Site Visits

- Schedule and Sites

Committee is in the process of scheduling an appointment to visit Advent Lutheran Church in Arlington. We are also seeking at least two more sites where we can tour facilities.

4. BOLD Move Recap

- BOLD Move 1 - Staffing: Creation of a full-time Director of Administration and Student Ministry.
- BOLD Move 2 - Campus Facilities Expansion: Initiate a building program that includes both a new multi-purpose structure and renovation of current office and
- BOLD Move 3 - Outreach: Increase our Congregation's collective awareness, intention and support of outreach opportunities. Seek to identify specific outreach initiatives for each active board. Develop and execute one and three year outreach plans.

5. Information Gathering

- John: Contact with Bedford PD
- Justin: Requirements for Vicar
- Heather: Contact with Bedford School District
- Decision
- What, if any activities are needed?

The Committee will continue to research and confirm the 'requirements' for becoming a Vicarage Congregation. The intent is to prepare (especially our facilities) for a future opportunity to become a Vicarage Congregation.

Contact with the Bedford PD and the Bedford School District, relative to outreach opportunities, will be facilitated by the various boards as they consider Outreach Activities.

C. New Discussion Topics

1. Ongoing role in identification and facilitation of "Future Needs"

As of Feb 18, the FNC has successfully achieved it's initial objective (identification of 3 BOLD Moves for Concordia) as stated in the FNC Program Charter. The Committee will now shift its emphasis to Facilities Expansion as identified as BOLD Move 2.

But as a Committee, focused on the Future Needs of Concordia, we will continue to serve as a "clearing house", facilitator and communication channel for ideas, requests and information related to "needs" as they become evident and are identified.

2. Building Preliminary Investigation

- Discussion with Joe Lovitt
- Contact CEF architect in our area
- Identification of an architect

At this point, the Committee is ready to proceed with two major initiatives. The first is selection of an Architect. Our intent is to interview at least three Architects but will continue the process until we have a strong candidate. Once the Committee has a recommendation, we will review our choice with Council for approval. Engaging an Architect will enable establishment of parameters (e.g. size, amenities, location etc.) and determination of preliminary cost.

The second initiative is development of a Funding Plan (e.g. funds generation, obtaining funds, funding options). Note, the Funding Plan can be started but not completed until we have cost timing and targets.

The Committee will be meeting with Pastor Nelson to discuss our envisioned Building and Funding plans.

D. 30-60 Day Planning

1. Action Items Target Completion May 1

- *Conclude site visits*
- *Review and confirm list a new facility characteristics (e.g. one level vs. multi-level) and amenities (e.g. kitchen, classrooms, sports court)*
- *Obtain CEF Architect name/number (Heather)*
- *Contact Joe Lovitt regarding architect/firms (John)*
- *Identify and Interview Architects; arrive at a recommendation*
- *Discuss Building and Funding Plan with Pastor Nelson*

E. Next Meeting Date

Next FNC Meeting will be Saturday March 11 at 9:00 am.

*** NOTE new meeting start time.**