

## Meeting Minutes

Attendees: Katy Roy-Rosar, Justin Randermann, Heather Finder, John Finder, DR Nelson, Murray Scheibe

### *Opening Prayer*

A. Administration

B. Previous Discussion Topics

1. Marketing/Communications:

– Webpage

**Action** = develop a “prototype” webpage for review with Jim

– Booth/Table during selected Sundays

**Action** = identify specific dates; decide on messaging; confirm “give-away”

*Murray and Heather have talked with Jim regarding development of a prototype Web Page for the FNC. Murray and Heather to discuss on Tue Mar 14 to develop actions. Heather will check the church calendar for an appropriate Sunday or series of Sundays to have an informational FNC booth/table.*

2. Site Visits:

– Schedule and Sites

**Update** = Advent Lutheran Church (Arlington). Option 1: Thursday mornings;

Option 2: Saturday Mar 25 at 10:00 am

*The FNC will be touring facilities at Advent Lutheran Church on Thu Mar 23. Committee is working to schedule site visits to St Michaels and Crown of Life.*

3. Information Gathering:

– Vicar Requirements

**Status** = Progress to-date

*The FNC is still seeking Vicar requirement information to ensure future facilities do not preclude Concordia from becoming a Vicarage congregation.*

4. Build Planning:

– May target date

> Conclude site visits

> Review and confirm list a new facility characteristics (e.g. one level vs. multi-level) and amenities (e.g. kitchen, classrooms, sports court)

> Obtain CEF Architect name/number (Heather)

> Contact Joe Lovitt regarding architect/firms (John) - **DONE**

> Identify and Interview Architects; arrive at a recommendation

> Discuss Building and Funding Plan with DR Nelson - **DONE**

**Concordia Lutheran Church  
Future Needs Committee**

March 11, 2017; 9:00 am

5. Building and Funding Plan Insights:  
– DR Nelson

*DR Nelson (Pastor Nelson) met with the committee and provided extensive information on Funding Plan options, Build Planning, characteristics of successful Building Programs and specific items for consideration at Concordia.*

Funding Plan Options discussed include:

- 1) Private Loans
- 2) Investor Loans (specific to churches)
- 3) Member Bonds
- 4) Public Banks/Credit Unions (not currently viable)
- 5) Mortgage Investors (not currently viable)
- 6) Lutheran Association Banks; Thrivent, Texas Church Extension, LCMS Church Extension
- 7) Legacy Estate (Church is beneficiary; preparation for future)

Recommendations, suggestions and discussion comments:

- 1) Contact TX District for architect contacts
- 2) Contact ELCA TX District for architect contacts
- 3) Always establish fund matching for large financial gifts
- 4) Capital Campaign consulting services can be expensive and may not be the best use of donated/raised funds
- 5) Some churches want to grow and others do not
- 6) Churches with no debt have limited ability for growth
- 7) Observations of first-time Church visitors:
  - > Parking availability clearly marked as "Visitor"
  - > Ample handicapped parking clearly marked as "Handicap"
  - > How appealing is the appearance of the Narthex (how welcoming, how clean)
  - > Ease of access to bathrooms
- 8) New facilities should include a Prayer Garden (private but visible) and a Christian Gift Shop

C. 30-60 Day Planning

D. Next Meeting Date

**The next FNC meeting will be Saturday, March 25 at 9:00am, at the church**